



Reading Truck Body (RTB) TERMS AND CONDITIONS

- Any requested change(s) that are different from the Purchase Order or “Signed” Approval Drawing may result in additional Labor and/or Material charges. The changes may also affect the delivery of production units (and a pilot unit if one has been ordered). If charges or delivery changes apply, you will be notified.
- For engineered units, engineering drawings will be completed and submitted for Buyer approval after receipt of an order. Delivery date and cost adjustments may be applicable, and will be determined after receipt of a signed “Approved” from the Buyer.
- RTB manufactures all bodies to conform to applicable U.S. Federal Motor Vehicle Safety Standards (FMVSS) in effect at time of manufacture. Buyer/end-user is responsible for ensuring the vehicle, when operated, meets all applicable federal, state and local rules, regulations and statutes, including, but not limited to, those governing safety equipment, cargo securement, and accessories.
- Delivery to and acceptance by Buyer shall be F.O.B. plant. Buyer is responsible for any freight, shipping, insurance and handling charges for such Products. RTB shall have no liability whatsoever for damage, loss or deterioration of the Products after delivery of the units to a common carrier, regardless of whether RTB charges Buyer for freight. Buyer acknowledges that all claims for losses caused by the carrier, including those for inconvenience, delay or expense, shall only be made against the carrier. In no event shall Buyer deduct any amount for damage in transit from the amount due hereunder.
- RTB will provide Buyer a notice of release (“Release Notice”) of Buyer’s completed units (“Bodies”) and Buyer will remove, or authorize RTB to remove, the Bodies from RTB’s lot within (5) five calendar days of the date thereof. After which time, Reading will not be responsible for any loss or damage thereto, for any reason including, but not limited to, such loss or damage caused by fire, flood, storm, act of God, rodent damage, vandalism, accident, explosion, war, strike, civil or military authority, or any other similar causes.
- Upon the earlier of (i) five days following the Release Notice or (ii) Buyer’s receipt of the Vehicles, Reading will be entitled to issue an invoice to Buyer.
- In addition, Buyer agrees to reimburse Reading’s the current lot lease expenses for every month past fourteen (14) calendar days of the date of the Release Notice that the vehicles remain on RTB’s lot. Buyer also agrees to pay Reading for all costs incurred after fourteen (14) calendar days of the date of the Release Notice, to maintain the Vehicles in satisfactory (road-worthy) working condition.
- Payment terms are Net 30 days from date of invoice with approved credit.

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- COD Buyers require a 25% deposit at time of order and balance due upon completion. Payment arrangements regarding the balance shall be: ACH, wire transfer, certified check, or money order. Balance must be paid in full prior to release of product to Buyer.
- If payment is made by means of a credit card, a 5% surcharge shall apply.
- Cancelled orders are subject to a charge for time and material incurred by RTB plus a 25% restocking fee of the total price of the order.
- All balances over 30 days old are subject to a 1 ½% monthly service charge (18% per annum)
- Unless noted in quotation, Buyer is responsible for any applicable Federal/ State taxes or any applicable tags, titles, licensing, or inspection requirements.
- Buyer agrees to accept Reading Truck Body terms and conditions as stated on this Sale Order Acknowledgment and as stated on the website. <https://www.readingbody.com/terms/> . By accepting this instrument, Buyer agrees that they shall supersede those terms and conditions of Buyer, in any instances where conflict exists. Any additional, consistent or different terms and conditions contained in Buyer's Purchase Order or other documents submitted by Buyer to Seller at any time, whether before or after the date hereof, are hereby expressly rejected by Seller. Buyer acknowledges that, notwithstanding anything to the contrary contained in its Purchase Order or other documents, receipt and acceptance by Buyer of Seller's goods shall constitute acceptance by Buyer of these terms and conditions.